

**Houston Fertility Center  
Sonja Kristiansen, M.D.**

**Consent for Use of Email Communication**

To better serve our patients, this office has established email addresses for some forms of communication. For routine matters that do not require an immediate response, please feel free to contact your clinic coordinator (found in your new patient packet). Please remember however, that this form of communication is not appropriate for a medical emergency nor is it appropriate for any other matters of urgency. The service provider may delay message delivery. **Should you require immediate attention, this method of communication is not appropriate.**

When sending an email, please put the subject of your message in the subject line so that we can process it more efficiently. Also, be sure to put your name and return phone number in the body of the message.

This office is dedicated to keeping your medical record information confidential. Despite our best efforts, due to the nature of email, third parties may have access to messages. When communicating from work, you should be aware that some companies consider email corporate property and your messages may be monitored. You should also be aware that although addressed to an individual staff member, other staff would have access to this information.

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**I understand that this office will not be responsible for information, loss, delay or breaches in confidentiality that are due to technical factors beyond this office's control.**

**I understand and agree to the above email policy.**

**By signing below, you are agreeing that we may send medical related correspondence to you via email, and that we may respond to your emails via email.**

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Patient Signature

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Date

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Printed Name

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Witness